

**HUNNINGTON PARISH COUNCIL
MINUTES OF THE MEETING OF HUNNINGTON PARISH COUNCIL HELD ON
MONDAY 28TH MAY 2025, 7.00PM AT ROMSLEY CHURCH HALL**

Present:

Cllr. Myatt (Chair), Cllr. G Goodwin, Cllr. S Goodwin, Cllr. Seeley and Cllr. McGregor

Also Present: Clerk and 1 member of the public

1. ELECTION CO CHAIR

- 1.1 Cllr. Myatt was unanimously elected as Chair for the pursuing year and duly signed his Declaration of Acceptance of Office.

2. APOLOGIES

- 2.1 None

3. ELECTION OF VICE CHAIR

- 3.1 Cllr. McGregor was unanimously elected as Vice Chair for the pursuing year.

4. DECLARATIONS OF INTEREST

- 4.1 Chair asked all members present to declare any personal or prejudicial interest on any items on the agenda.

Other Disclosable Interest

Cllr. Myatt – has a development business in Redhill Place.

Cllr. G Goodwin – member of Cannon Clay Shooting Club.

5. CO-OPTION OF COUNCILLOR

- 5.1 It was unanimously **RESOLVED** to co-opt Mr Waller who duly signed his Declaration of Acceptance of Office.

6. DISTRICT COUNCILLOR'S –

Cllr. May/Cllr. Nock – report given and minuted at the Annual Parish Meeting commencing before this meeting.

7. COUNTY COUNCILLOR

Cllr. May – as 4 above

8. INSURANCE

- 8.1 Clerk confirm arrangements are in place for insurance cover in respect of all insurable risks.

9. ASSET REGISTER

- 9.1 The Asset Register was reviewed and approved by Full Council.

10. POLICIES AND PROCEDURES

- 10.1 All council policies, procedures, and practices were reviewed.

11. STANDING ORDERS

- 11.1 Standing Orders were noted with no amendments.

12. **CODE OF CONDUCT**

- 12.1 All parish councillors noted continual adherence to the Code of Conduct.

13. **FINANCIAL REGULATIONS**

- 13.1 Financial Regulations were noted with no amendments.

14. **IT POLICY**

- 14.1 It was unanimously **RESOLVED** to adopt the new IT Policy as advised by the Accounts and Audit Regulations.

15. **RISK ASSESSMENT AND INTERNAL CONTROL POLICY**

- 15.1 It was unanimously **RESOLVED** to approve the Risk Assessment and Internal Control Policy for 2025-26.

16. **MINUTES OF THE PREVIOUS MEETING**

- 16.1 It was unanimously **RESOLVED** that the minutes of the meeting held on 28th April 2025 be signed as a correct record, the Chair duly signed.
- 16.2 Updates were received on the Action List.

17. **FINANCE**

- 17.1 It was unanimously **RESOLVED** to approve the following payments: -

HMRC	Payroll taxes due	£228.65
Ruth Mullett	Expenses	£26.00
John Benner	Internal Audit	£105.00

- 17.2 To confirm receipt of £241.51 VAT refund from HMRC.

- 17.3 Quarterly Bank Reconciliation Statement approved by all Councillors.

- 17.4 It was unanimously **RESOLVED** to approve the Internal Auditor Report with no actions arising from the report.

- 17.5 **Annual Governance and Accountability Return 2024/25** – it was unanimously **RESOLVED** to approve the Annual Governance Statement for 2024/25 and Chair and Clerk duly signed.

- 17.6 **Annual Governance and Accountability Return 2024/25** – it was unanimously **RESOLVED** to approve the End of Year Accounts and Accounting Statements for 2024/25, Chair and Clerk duly signed.

- 17.7 It was unanimously **RESOLVED** to approve the dates for the Public Inspection of the Accounts commencing on 3rd June 2025 to 14th July 2025. Clerk confirmed she will place on the noticeboard and website.

- 17.8 As the Council's higher gross income did not exceed £25,000.00 in the year to 31st March 2025 it was unanimously **RESOLVED** to certify themselves as exempt from a limited assurance review under Section 9 of the Local Audit (Smaller Authorities Regulations 2015).

18. **PLANNING MATTERS**

18.1 **District Council Decisions**

Application Type:	Full Application
Planning Ref:	25/00258/FUL
Proposal:	2 no. electric entrance gates and masonry pillars to shared driveway of new residential site
Location:	181-155 Bromsgrove Road, Hunnington

Decision:	Approved
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18.2 Planning Applications for Parish Council Comments

Nothing to report.

18.3 Appeals

Nothing to report.

18.4 Bluebird Factory – nothing to report.

18.5 Balmoral – the Environmental Agency have been informed of the water running into the stream at the back of Bluebird. Worcestershire Regulatory Services have checked the site and confirmed there is no issue. Cllr. G Goodwin was nominated as councillor to takeover monitoring of the Bluebird site.

18.6 BESS Application – this is now on the Planning Committee Agenda and the Case Officer has recommended Approval. Cllr. McGregor will speak on behalf of the Parish Council outlining our objection and District Cllr. Nock will speak against as our Ward Councillor. Residents will be informed of when the Planning Committee will visit the site.

19. ROADS/FOOTPATHS/TRAFFIC/HIGHWAYS

19.1 The Chair gave an update on the speed camera data.

20. PARISH LENGTHSMAN/MAINTENANCE

20.1 Nothing to report.

21. CLERKS' REPORT

21.1 Nuyard Nurseries have suggested a planter by the VE Day figures and have agreed to plant this for our free of charge. It was agreed to put the purchase of a new planter on the next agenda.

21.2 It was agreed to draft a welcome letter for new residents of Bluebird and Balmoral introducing the parish council and for the councillors to hand deliver them.

22. TO RECEIVE REPORTS OF PARISH COUNCILLORS

Nothing to report.

23. DATE OF NEXT MEETING – 30th June 2025.

Meeting closed at 20.01.

Signed
Chair, Hunnington Parish Council