

## Bank reconciliation – pro forma

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** column headed "Year ending 31 March 20xx" in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are on a receipts and payments basis. Please complete the highlighted boxes, remembering that unpresented cheques should be entered on a receipts and payments basis.

Name of smaller authority: Hunnington Parish Council

County area (local councils and parish meetings only): Worcestershire

### Financial year ending 31 March 2024

Prepared by (Name and Role): Ruth Mullett, Clerk to the Council

Date: 20/05.24

	£	£
<b>Balance per bank statements as at 31/3/24:</b>		
Current Account	9,708.9	
		9,708.9
Petty cash float (if applicable)		-
Less: any unpresented cheques as at 31/3/24 <b>(enter these as negative numbers)</b>		
Cheque number		
300643	(699.13)	
300645	(699.13)	
HMRC PAYE	(501.66)	
		(1,899.92)
Add: any un-banked cash as at 31/3/24		
		7,809.0
<b>Net balances as at 31/3/24 (Box 8)</b>		<b>7,809.0</b>