

**HUNNINGTON PARISH COUNCIL
MINUTES OF THE MEETING OF HUNNINGTON PARISH COUNCIL HELD ON
10TH MAY 2023**

Present: Cllr. Payne, Cllr. Myatt and Cllr. McGregor

Also Present: Clerk

1. ELECTION OF CHAIRMAN

- 1.1 It was **RESOLVED** to election Cllr. Myatt as Chairman and he duly signed his Declaration of Acceptance of Office.

2. CO-OPTION OF COUNCILLOR

- 2.1 It was **RESOLVED** to co-opt Graham Goodwin and Susan Goodwin as councillors and both duly signed their Declaration of Acceptance of Office.

3. APOLOGIES

- 3.1 None.

4.1. ELECTION OF VICE CHAIRMAN

- 4.1 It was **RESOLVED** to elect Cllr. McGregor as Vice Chairman.

5. DECLARATIONS OF INTEREST

- 5.1 Chairman asked all members present to declare any personal or prejudicial interest on any items on the agenda.

Other Disclosable Interest

Cllr. Myatt – has a development business in Redhill Place.

Cllr. Payne – member of Romsley and Hunnington Cricket Club.

6. INSURANCE

- 6.1 It was confirmed all insurance arrangement cover is in place in respect of all insurable risks.

7. ASSET REGISTER

- 7.1 Asset Register is up to date with regards the Council's assets and has been reviewed by the Internal Auditor.

8. POLICIES AND PROCEDURES

- 8.1 All council policies, procedures, and practices in respect of its obligations under the Freedom of Information, GDPR and data protection legislation were reviewed, and adequate policies are in place.

9. STANDING ORDERS

- 9.1 Standing Orders were noted with no amendments.

10. CODE OF CONDUCT

- 10.1 All Councillors were reminded of the continual adherence to the Code of Conduct.

11. FINANCIAL REGULATIONS

11.1 Financial Regulations were noted with no amendments.

12. RISK ASSESSMENT AND INTERNAL CONTROL POLICY

12.1 It was unanimously **RESOLVED** to approve the Risk Assessment and Internal Control Policy for 2023-24.

13. CIVILITY AND RESPECT PLEDGE

13.1 It was unanimously **RESOLVED** to sign up to the Civility and Respect Pledge in conjunction with National Association of Local Councils, Society of Local Council Clerks and One Voice Wales.

13. MINUTES OF THE PREVIOUS MEETING

13.1 It was unanimously **RESOLVED** that the minutes of the meeting held on 8th March 2023 be signed as a correct record.

14. FINANCE

14.1 It was unanimously **RESOLVED** to ratify payments made in April 2023.

14.2 It was unanimously **RESOLVED** to approve the following payments.

| | | |
|---------------|---------------|---------|
| HMRC | Payroll taxes | £152.20 |
| HMRC | Payroll taxes | £152.40 |
| Richard Poole | Maintenance | £225.00 |
| Npower | Feeder Pillar | £315.00 |
| E Sheppard | Lengthsman | £271.50 |
| E Sheppard | Lengthsman | £348.00 |
| Worcs CALC | Subscriptions | £348.00 |

14.3 Quarterly Bank Reconciliation Statement approved by all Councillors.

14.4 To confirm receipt of £7,750.00 half yearly Precept from Bromsgrove District Council.

14.5 As the Council's higher gross income did not exceed £25,000.00 in the year to 31st March 2023 it was unanimously **RESOLVED** to certify as exempt from a limited assurance review under Section 9 of the Local Audit (Smaller Authorities Regulations 2015).

15. PLANNING MATTERS

15.1 District Council Decisions

| | |
|----------------------------|---|
| Application Type: | Full Application |
| Planning Reference: | 23/00065/CPE |
| Proposal: | Siting of single caravan/mobile home and its use for residential purposes |
| Location: | Caravan at rear, 422 Bromsgrove Road, Hunnington |
| Decision: | Approved |

15.2 Planning Applications for Parish Council Comments

Nothing to report

15.3 Enforcement Issues

Siting of caravan opposite old Siddalls Garage – still no update received, Clerk to chase.

15.4 **Bluebird Factory** – update from Cllr. Payne

- The rat situation is far better.
- Continue to make complaints about mud on the road and the Site Manager has confirmed they will be engaging a permanent road sweeper.
- Artic lorries have been parking dangerously on the bend and Site Manager has confirmed they will not allow lorries to wait on the road to unload.
- Building work has now commenced and will be monitoring the working hours window of 8.00am to 5.30pm.
- Bellway have requested a lighting policy within Hunnington. It was agreed for Cllr. Payne to draft a suitable response objecting to any lighting on the site.

15.5 **Balmoral** – Cllr. Myatt confirmed he had spoken to the Developer and Bromsgrove District Council Planning Officer had requested a change of houses into a 2-3 bed design. Cllr. Myatt to confirm with Cllr. May why the sudden change.

16. **ROADS/FOOTPATHS/TRAFFIC/HIGHWAYS**

16.1 **Update on Covid Trees and Memorial Benches** – Cllr. Myatt confirmed that the bench will be re-sited by the end of this month.

17. **PARISH LENGTHSMAN/MAINTENANCE**

17.1 Lengthsman to fill in tyre tracks at the top of the parish.

18. **DISTRICT COUNCILLOR'S**

18.1 Cllr. May gave her apologies.

19. **COUNTY COUNCILLOR**

19.1 Cllr. May
As 18.1

20. **CLERKS' REPORT**

20.1 Nothing to report.

21. **TO RECEIVE REPORTS OF PARISH COUNCILLORS**

Cllr McGregor – Confirmed to would draft the newsletter. Going forward we will charge £25.00 for an advertisement.

Cllr. Payne – has received a complaint that Highways are only resurfacing the main road not the service road. Cllr. Payne to report to Cllr. May.

Cllr. Payne – has reported another enforcement issue with vehicles on site at 263 Bromsgrove Road.

Cllr. Payne – request to start the Action List again.

22. **DATE OF NEXT MEETING** – 14th June 2023, 7.00pm at St Kenelms Church Hall.

Meeting closed at 7.55

Signed
Chairman, Hunnington Parish Council