

HUNNINGTON PARISH COUNCIL
MINUTES OF THE MEETING OF HUNNINGTON PARISH COUNCIL HELD ON
28TH JULY 2020

Present: Cllr. Fitzpatrick, Cllr. Smith and Cllr. McGrath

Also, Present: Clerk

1. APOLOGIES

1.1 Apologies were received from Cllr. Miss Payne and Cllr. Mrs Teese. Clerk confirmed the disqualification of Cllr. Bayfield due to non-attendance.

2. DECLARATIONS OF INTEREST

2.1 Chairman asked all members present to declare any personal or prejudicial interest on any items on the agenda.
Other Disclosable Interest – Cllr. Harper – Member of Hunnington and Romsley History Society and St Kenelm's District Church Council

3. CHAIRMAN AND VICE CHAIRMAN

3.1 It was unanimously **RESOLVED** to ratify the decision made by delegated authority that Cllr. Smith remain Chairman and Cllr. Fitzpatrick remain Vice Chairman respectively as per Government Guidelines.

4. MINUTES

4.1 The Chairman signed and initialled each page.

5. FINANCE

5.1 It was unanimously **RESOLVED** to ratify payments made in April, May and June 2020.

5.2 **Quarterly Bank Reconciliation and Bank Statements** Cllrs. had been given a copy of the Bank Reconciliation together with supporting bank statements and these figures were accepted.

5.3 To approve Section 1 of the Annual Governance and Accountability Return, the Annual Governance Statement for financial year to 31/03/2020 – Councillors reviewed S1 AGAR, the Annual Governance Statement which had been issued in advance of the meeting and responded 'YES' to each of the eight assertions, 'N/A' to the ninth assertion. It was unanimously **RESOLVED** that the Chairman and the RFO sign.

5.4 To approve Section 2 of the Annual Governance and Accountability Return, the Annual Accounting Statements for the financial year to 1/03/2020. Councillors reviewed S2 AGAR, the Accounting Statement 2019/20 which had been circulated as part of the agenda. It was unanimously **RESOLVED** that the Chairman and Clerk/RFO sign. As the council's higher gross of income did not exceed £25,000.00 in the year to 31st March 2020 it was unanimously **RESOLVED** to certify themselves as exempt from a limited assurance review under Section 9 of the Local Audit (Smaller Authorities Regulations 2015).

5.5 It was unanimously **RESOLVED** to appoint John Benner as Internal Auditor for 2020/21.

5.6 It was unanimously **RESOLVED** to confirm Re-Declaration of the Pensions Regulator.

5.7 Accounts for payment – two councillors to sign		
HMRC	Payroll taxes due	£103.20
Ruth Mullett	Memorial Bench	£484.95
Ruth Mullett	Fixings for bench	£45.00
Richard Poole	Maintenance	£260.00
Nigel Williamson	Maintenance	£170.00
John Benner	Internal Audit	£95.00
Cllr. Smith and Cllr. Fitzpatrick signed the cheques		

6. PLANNING MATTERS

6.1 District Council Decisions

Nothing to report

Planning Matters for Parish Council Comments

Nothing to report

Appeals

Nothing to report

7. ROADS/FOOTPATHS/TRAFFIC/HIGHWAYS

7.1 Clerk confirmed that the memorial bench had been sited at the corner of Illey Lane and the grant towards the bench had been received from the family involved.

7.2 Cllr. McGrath asked Clerk to obtain an update from the Police on the speed camera van in the parish.

8. PARISH LENGTHSMAN/MAINTENANCE

8.1 Nothing to report

9. EVENTS

9.1 Due to Covid it was agreed to defer the organising of a village bonfire for this year.

10. TRAINING

Nothing to report

11. DISTRICT COUNCILLOR

Nothing to report

12. COUNTY COUNCILLOR

Nothing to report

13. TO RECEIVE CLERK'S REPORT

Thank you letter from Stuart Smith

14. TO RECEIVE REPORTS OF PARISH COUNCILLORS

Nothing to report

15. DATE OF NEXT MEETING – to be agreed