

HUNNINGTON PARISH COUNCIL
CLERK TO THE COUNCIL: RUTH MULLETT, 167 BROMSGROVE ROAD, HUNNINGTON,
WEST MIDLANDS, B62 0JU – hunningtonparish@btinternet.com

To Members of Hunnington Parish Council

Notice is hereby given that the next meeting of the Parish Council will be held on Tuesday 29th July 2020, 7.00pm at 167 Bromsgrove Road, Hunnington.

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting. The meeting is open to the press and members of the public to put questions or raise concerns regarding matters on this agenda or for future consideration. There is no expectation on the council to respond to any comments made at this time.

Under the Openness of Local Government Bodies Regulations 2014, any members of the public are allowed to take photographs, film and audio record the proceedings and report on all public meetings (including on social media). No prior notification is needed but it would be helpful to let the Clerk know of any plans to film or record so that any necessary arrangements can be made to provide reasonable facilities to report on meetings. This permission does not extend to private meetings or parts of meetings which are not open to the public. All recordings and photograph equipment should be taken away if a public meeting moves into a session which is not open to the public.

If you are recording the meeting, you are asked to act in a reasonable manner and not disrupt the conduct of meetings for example by using intrusive lighting, flash photograph or asking people to repeat statements for the benefit of the recording. You may not make oral commentary during the meeting. The Chairman has the power to control public recording and/or reporting so it does not disrupt the meeting. Recording must be clearly visible to anyone at the meeting. Please see our policy on Recording at Meetings available on our website for further details.

Please note that members of public exercising their right to speak during Public Question Time may be recorded.

BUSINESS OF THE AGENDA

1. APOLOGIES

1.1 To receive and approve apologies for absence.

2. DECLARATIONS OF INTERESTS

2.1 Register of Interests – Councillors are reminded of the need to update their Register of Interests.

2.2 To declare any Disclosable Pecuniary Interests in items on the Agenda and their nature.

2.3 To declare any Other Disclosable Interests in items on the Agenda and their nature
Councillors who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of Paragraph 12(4) (b) of the Code of Conduct, must leave the room for the relevant items.

Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.

The meeting will be adjourned for Public Question Time

The time allocated is at the discretion of the Chairman. Residents are invited to give their views and question the Parish Council on issues on this Agenda, or raise issues for future consideration, at the discretion of the Chairman. Members of the public may not take part in the Parish Council meeting itself. This period is not part of the formal meeting and will not form part of the minutes.

3. CHAIRMAN AND VICE CHAIRMAN

Ratify decision made by delegated authority that Cllr. Smith remain Chairman and Cllr. Fitzpatrick remain vice Chairman respectively as per Government guidelines.

4. MINUTES OF THE PREVIOUS MEETING

4.1 To approve the Minutes of meeting held on 21st January 2020 (**Attached**)

5. FINANCE

5.1 To ratify payments made in April, May and June 2020

5.2 Accounts for Payment (two councillors to sign)

HMRC	Payroll taxes Due	£103.20
Ruth Mullett	Memorial Bench	£484.95
Ruth Mullett	Fixings for Bench	£45.00
Richard Poole	Maintenance	£260.00
Nigel Williamson	Maintenance	£170.00
John Benner	Internal Audit	£95.00

5.3 To approve monthly bank reconciliation statement

5.4 To approve annual end of year accounts till March 2020

5.5 To appoint Internal Auditor for 2020/21

5.6 To consider and **RESOLVE** to approve and sign Audit Commission Annual Governance Statement

5.7 To approve and **RESOLVE** to sign Accounting Statement for 2019/20

5.8 To confirm Re-Declaration of Compliance of The Pensions Regulator

6. PLANNING MATTERS

6.1 District Council Decisions

None

6.2 Planning Applications for Parish Council Comments

None

Appeals

None

7. ROADS/FOOTPATHS/TRAFFIC/HIGHWAYS

7.1 To receive update on memorial bench

8. PARISH LENGTHSMAN/MAINTENANCE

8.1 Lengthsman's Report

9. EVENTS

9.1 Bonfire event

10. TRAINING

10.1 To receive update

11. DISTRICT COUNCILLOR

11.1 To receive report of District Councillor's – Cllr. Mrs May and Cllr. Mrs Sherrey

12. **COUNTY COUNCILLOR**

12.1 To receive report of County Councillor, Karen May

13. **TO RECEIVE CLERK'S REPORT**

13.1 Thank you letter from Stuart Smith

14. **TO RECEIVE REPORT OF PARISH COUNCILLORS**

14.1 Each councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise item for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.

15. **DATE OF NEXT MEETING – To be agreed**

16. **EXCLUSION OF THE PUBLIC AND PRESS**

15.1 To pass resolution to exclude the public under Public Bodies (Admission to Meetings) Act 1960, so as to discuss the following confidential matters:-

To review and agree the 2020 hourly pay rate for the Parish Lengthsman

A handwritten signature in black ink, appearing to be 'Ruth Mullett', with a horizontal line extending to the right from the end of the signature.

Ruth Mullett, Clerk to the Council
22nd July 2020