

**HUNNINGTON PARISH COUNCIL
MINUTES OF THE MEETING OF HUNNINGTON PARISH COUNCIL HELD ON
21ST MAY 2019, 7.0PM**

Present: Cllr. Fitzpatrick, Cllr. Mrs Teese, Cllr. Bayfield and Cllr. Smith

Also Present: Clerk

1. ELECTION OF CHAIRMAN

- 1.1 Cllr. Smith was elected as Chairman for the ensuring year and duly signed the Declaration of Acceptance of Office.

2. APOLOGIES

- 2.1 Cllr. Mika and Cllr. Harper and reasons were accepted by all councillors present.

3. ELECTION OF VICE-CHAIRMAN

- 3.1 Cllr. Fitzpatrick was duly elected as vice Chairman.

4. DECLARATIONS OF INTERESTS

- 4.1 Chairman asked all members present to declare any personal or prejudicial interest on any items on the Agenda.
Other Disclosable Interest - Cllr. Harper and Cllr. Bayfield – member of Hunnington and Romsley History Society.

5. GENERAL POWER OF COMPETENCE

- 5.1 As the parish council adhere to all the criteria it was unanimously **RESOLVED** to adopt the General Power of Competence.

6. INSURANCE

- 6.1 It was confirmed all insurance cover arrangements are in place in respect of all insurable risks.

7. ASSET REGISTER

- 7.1 Asset Register has been reviewed by Internal Audit and Council and adequately covers all council assets.

8. POLICIES AND PROCEDURES

- 8.1 All council policies, procedures and practices in respect of its obligations under Freedom of Information, GDPR and data protection legislation were reviewed and adequate policies are in place.

9. EMPLOYMENT PROCEDURES

- 9.1 Employment procedures were reviewed and adequate procedures are in place.

10. **STANDING ORDERS**

10.1 Standing Orders were noted with no amendments.

11. **CODE OF CONDUCT**

11.1 All councillors noted continual adherence to the Code.

12. **FINANCIAL REGULATIONS**

12.1 Financial Regulations were noted with no amendments

13. **MINUTES**

13.1 It was unanimously **RESOLVED** that the minutes of the meeting held of 16th April 2019 be signed as a correct record.

14. **FINANCE**

14.1 **Quarterly Bank Reconciliation and Bank Statements** – Cllrs had been given a copy of the Bank Reconciliation together with supporting bank statements and these figures were accepted.

14.2 It was resolved that the following accounts be paid:-

HMRC	Payroll taxes due	£103.20
Ruth Mullett	Leaflet distribution	£20.00
Worcestershire CALC	Subscription	£373.31
Npower	Feeder pillar	£490.68

Cheques were signed by Cllr. Smith and Cllr. Fitzpatrick

15. **PLANNING MATTERS**

15.1 **District Council Decisions**

Nothing to report

15.2 **Planning Applications for Parish Council Comments**

19/00163 – 490 Bromsgrove Road, Hunnington – single storey extension
– **No objections**

15.3 **Appeals**

None

16. **ROADS/FOOTPATHS/TRAFFIC/HIGHWAYS**

16.1 Clerk confirmed the new iron bench had arrived but we were still awaiting the replacement oak noticeboard. They will then be installed together.

16.2 It was agreed for Richard Batty to carry out another strim and Cllr. Fitzpatrick agreed to liaise with him.

17. **PARISH LENGTHSMAN/MAINTENANCE-CHAIRMAN**

17.1 Nothing to report

18. **OUTSIDE MEETINGS**

18.1 Nothing to report

19. **TRAINING**
 19.1 Cllr. Smith to confirm whether he will attend the Worcestershire CALC Chairmanship training.
20. **DISTRICT COUNCILLOR**
 20.1 No report given
21. **COUNTY COUNCILLOR**
 21.1 Report given in the Annual Meeting
22. **TO RECEIVE CLERK'S REPORT**
 22.1 Nothing to report
23. **TO RECEIVE REPORT OF PARISH COUNCILLORS COUNCILLOR**
 23.1 Each councillor is required to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.
24. **DATE OF NEXT MEETING**
 24.1 Tuesday 11th June 2019

Signed.....
 Chairman – Hunnington Parish Council

Dated.....
 11th June 2019