

**MEETING OF HUNNINGTON PARISH COUNCIL**  
**CLERK TO THE COUNCIL: RUTH MULLETT, 167 BROMSGROVE ROAD, HUNNINGTON,**  
**WEST MIDLANDS, B62 0JU – [ruth.mullett@btconnect.com](mailto:ruth.mullett@btconnect.com)**

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**To Members of Hunnington Parish Council**

Notice is hereby given that the next meeting of the Parish Council will be held on Tuesday 19<sup>th</sup> March 2019, 7.00pm at Romsley Methodist Church, Bromsgrove Road, Romsley

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting. The meeting is open to the press and members of the public to put questions or raise concerns regarding matters on this agenda or for future consideration. There is no expectation on the council to respond to any comments made at this time.

Under the Openness of Local Government Bodies Regulations 2014, any members of the public are allowed to take photographs, film and audio record the proceedings and report on all public meetings (including on social media). No prior notification is needed but it would be helpful to let the Clerk know of any plans to film or record so that any necessary arrangements can be made to provide reasonable facilities to report on meetings. This permission does not extend to private meetings or parts of meetings which are not open to the public. All recordings and photograph equipment should be taken away if a public meeting moves into a session which is not open to the public.

If you are recording the meeting, you are asked to act in a reasonable manner and not disrupt the conduct of meetings for example by using intrusive lighting, flash photograph or asking people to repeat statements for the benefit of the recording. You may not make oral commentary during the meeting. The Chairman has the power to control public recording and/or reporting so it does not disrupt the meeting. Recording must be clearly visible to anyone at the meeting. Please see our policy on Recording at Meetings available on our website for further details.

Please note that members of public exercising their right to speak during Public Question Time may be recorded.

**BUSINESS OF THE AGENDA**

**1. APOLOGIES**

- 1.1 To receive and approve apologies for absence.

**2. DECLARATIONS OF INTERESTS**

- 2.1 Register of Interests – Councillor's are reminded of the need to update their Register of Interests.
- 2.2 To declare any Disclosable Pecuniary Interests in items on the Agenda and their nature.
- 2.3 To declare any Other Disclosable Interests in items on the Agenda and their nature  
Councillors who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the Code of Conduct, must leave the room for the relevant items.  
Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.
- 2.4 To consider dispensations – written requests for the council to grant a dispensation to a councillor (as per Localism Act 2011, s33) must be with the Clerk before the meeting starts.

**The meeting will be adjourned for Public Question Time**

The time allocated is at the discretion of the Chairman. Residents are invited to give their views and question the Parish Council on issues on this Agenda, or raise issues for future consideration, at the discretion of the Chairman. Members of the public may not take part in the Parish Council meeting itself. This period is not part of the formal meeting; brief notes will be appended to the minutes.

**3. MINUTES OF THE PREVIOUS MEETING**

3.1 To approve the Minutes of meeting held on Thursday 28<sup>th</sup> February 2019 **(copy attached)**

**4. TO RECEIVE CLERK'S PROGRESS REPORT**

4.1 Operation London Bridge

4.2 Clerk's Elections Briefing **(Copy Attached)**

4.3 To receive Risk Assessment in readiness for internal audit **(Copy Attached)**

**5. FINANCE**

5.1 To approve monthly bank reconciliation statement

5.2 To discuss/**RESOLVE** to agree grant to Romsley Toddler Group for replacement toys

5.3 To discuss/**RESOLVE** to agree grant to Hunnington and Romsley Show

5.4 Accounts for payment (two Councillors to sign)

HMRC	Payroll Taxes Due	£141.20
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5.5 To discuss and agree revised hours and Contract of Employment for Clerk

**6. PLANNING MATTERS**

6.1 **Planning Application Decisions**

None

6.2 **Planning Applications for Parish Council Comments**

None

6.3 **Appeals**

None

6.4 Planning Do's and Don't **(Copy Attached)**

**7. PARISH LENGTHSMAN**

7.1 To receive update

**8. HIGHWAYS/VILLAGE SPACES**

8.1 To agree quotation for new oak Noticeboard and agree location

8.2 To agree purchase of iron bench to be sited next to new noticeboard

8.3 To agree to planting in front of the white gates

8.4 To receive report from Stuart Smith Footpath Officer

**9. TRAINING**

9.1 Worcestershire CALC Clerk's training on preparation for new council and induction training

9.2 Worcestershire CALC Chairman Training – 4<sup>th</sup> April 2019

**10. DISTRICT COUNCILLOR**

10.1 To receive report of District Councillor's

**11. COUNTY COUNCILLOR**

11.1 To receive report of County Councillor

**12. TO RECEIVE REPORT OF PARISH COUNCILLORS**

12.1 To report items for future Agendas

13. **DATE OF NEXT MEETING** – Tuesday 21<sup>st</sup> May 2019, 7.30pm to be held at Romsley Methodist Church, Bromsgrove Road, Romsley

Signed.....  
Ruth Mullett, Clerk to the Council

13<sup>th</sup> March 2019