

**HUNNINGTON PARISH COUNCIL  
MINUTES OF THE MEETING OF HUNNINGTON PARISH COUNCIL HELD ON  
TUESDAY 16<sup>TH</sup> MAY 2017, 7.30PM**

**Present: Cllr. Smith, Cllr. Fitzpatrick, Cllr. Bayfield and Cllr. Gough**

**Also Present: Cllr. Mrs Sherrey, Cllr. Mrs May and Clerk**

1. **ELECTION OF CHAIRMAN**
  - 1.1 Cllr. Smith was unanimously elected as Chairman.
  
2. **APOLOGIES**
  - 2.1 Apologies were received from Cllr. Harper, Cllr. Mrs Teese and Cllr. Allen-Jones.
  
3. **ELECTION OF VICE CHAIRMAN**
  - 3.1 Cllr. Gough was unanimously elected as Vice Chairman.
  
4. **DECLARATIONS OF INTEREST**
  - 4.1 Cllr. Harper and Cllr. Bayfield – member of Hunnington and Romsley History Society.
  
5. **STANDING ORDERS**
  - 5.1 Standing Orders were duly noted with no amendments.
  
6. **CODE OF CONDUCT**
  - 6.1 Councillors noted continued adherence to the Code.
  
7. **FINANCIAL REGULATIONS**
  - 7.1 Financial Regulations were duly noted with no amendments.
  
8. **MINUTES OF THE PREVIOUS MEETING**
  - 8.1 It was unanimously **RESOLVED** that the minutes be signed as a correct record.
  
9. **TO RECEIVE CLERK'S PROGRESS REPORT**
  - 9.1 Police reported received and circulated to all Councillors. Mick Simpson from Smartwater is to attend our meeting on 18<sup>th</sup> July to discuss rolling this out to all the parish.
  
10. **FINANCE**
  - 10.1 Completion of the Annual Governance Statement (Section 1 Annual Return). Councillors answered yes to the eight relevant statements to the Annual Governance Statement which was then signed by the Chairman and the Clerk/Responsible Financial Officer.

- 10.2 It was unanimously **RESOLVED** to approve the annual accounting statements ready for audit period starting 5<sup>th</sup> June 2017. Section 2 of the Annual Return 2016/17 was presented to the meeting and signed by the Chairman and Clerk/Responsible Financial Officer. The Annual Return Sections 1 and 2 and the Internal Auditor's report would be uploaded to the website along with the relevant information in advance of the 30 working day audit period starting 5<sup>th</sup> June 2017.
- 10.3 **Quarterly Bank Reconciliation and Bank Statements** – Cllrs had been given a copy of the Bank Reconciliation together with supporting bank statements and these figures were accepted.
- 10.4 It was resolved that the following accounts be paid:-
- |                   |                      |            |
|-------------------|----------------------|------------|
| HMRC              | Payroll Taxes Due    | £60.00 x 2 |
| Ruth Mullett      | Mileage              | £16.25     |
| Candoo Web Design | Website Hosting      | £410.00    |
| Worcs CALC        | Subscriptions        | £304.55    |
| Viking Direct     | Stationery           | £52.10     |
| John Benner       | Internal Audit       | £95.00     |
| J Kendall         | Grant                | £200.00    |
| R Batty           | Strimming            | £455.00    |
| R Poole           | Maintenance          | £220.00    |
| S Knight          | Leaflet Distribution | £20.00     |
- 10.5 To confirm receipt of £4,750.00 half yearly Precept from Bromsgrove District Council.
- 10.6 It was unanimously **RESOLVED** to grant Jennifer Kendall £200 towards her Explorer Belt Expedition.
11. **PLANNING MATTERS**
- 11.1 **District Council Decisions**  
None
- 11.2 **Planning Applications for Parish Council Comments**  
None
- 11.3 **Appeals**  
None
12. **PARISH LENGTHSMAN**
- 12.1 Lengthsman to trim back pavements all down the Bromsgrove Road.
13. **HIGHWAYS/VILLAGE SPACES**
- 13.1 There was a serious traffic accident involving the flower bed at the top of the village which was severely damaged. It was agreed for this to be completely removed.
- 13.2 It was unanimously agreed to employ a garden landscaper to plant the flowerbed at the bottom of the village and cut back the grass. Also to cut back and make a shrub feature by the bench nearly to Cllr. Gough's house at the entrance to the field.

14. **OUTSIDE MEETINGS**

14.1 Nothing to report

15. **TRAINING**

15.1 Bromsgrove District Council is proposing some Planning Training in September/October this year which Councillors were interested in attending.

16. **DISTRICT COUNCILLOR**

16.1 Waitrose opened in Bromsgrove on 11<sup>th</sup> May. Aldi and Marks and Spencer's Food are also coming to Bromsgrove.

17. **COUNTY COUNCILLOR**

17.1 Cllr. Mrs May thanked the parish council and parishioners for their support in electing her to the position of County Councillor. She has received training at Worcester and has been appointed onto the Cabinet as Transformation and Commissioning Portfolio Officer. The County Council need to cut the budget by £60m over the coming years. She confirmed she was the voice at County Councillor and is always contactable even when she cannot attend a meeting. She is also going to produce a newsletter every month so we can be kept updated on what is happening at County Hall. Cllr. May also agreed to grant the Parish Council £1,500 from her Divisional Fund towards white gates at the entrance to the village.

18.1 **TO RECEIVE REPORT OF PARISH COUNCILLOR**

Nothing to report

19. **CORRESPONDENCE**

19.1 Nothing to report

20. **DATE OF NEXT MEETING** – Tuesday 18<sup>th</sup> July 2017, 7.30pm to be held at St Kenelms Church Hall, Bromsgrove Road, Romsley

Signed.....  
Chairman – Hunnington Parish Council

Dated.....