

HUNNINGTON PARISH COUNCIL
MINUTES OF THE MEETING OF HUNNINGTON PARISH COUNCIL HELD ON
TUESDAY 21ST MAY 2013 AT 7.30PM

Present: Cllr. Fitzpatrick, (Chairman), Cllr. Gough, Cllr. Mrs Teese, Cllr. Harper and Cllr. Chancellor

Also Present: County Cllr. Mrs Jenkins and Clerk

1. **ELECTION OF CHAIRMAN**
It was proposed by Cllr Gough and seconded by Cllr Chancellor that Cllr Fitzpatrick be nominated for Chairman. There were no other nominations. With his agreement, it was unanimously resolved that Cllr Fitzpatrick be duly elected and he signed a Declaration of Office accordingly.
2. **APOLOGIES**
 - 2.1 Apologies were received from Cllr. Bayfield and Cllr. Smith, these were accepted by all Councillors.
3. **ELECTION OF VICE CHAIRMAN**
 - 3.1 It was proposed by the Chairman and seconded by Cllr Chancellor that Cllr Smith be nominated for Vice Chairman. There were no other nominations. With his agreement and in his absence it was unanimously resolved that Cllr Smith be duly elected
4. **STANDING ORDERS**
 - 4.1 It was unanimously **RESOLVED** to accept the Standing Orders with no amendments.
5. **CODE OF CONDUCT**
 - 5.1 All Councillors noted continued adherence to the Code.
6. **DECLARATIONS OF INTERESTS**
 - 6.1 None
7. **MINUTES OF THE PREVIOUS MEETING**
 - 7.1 It was unanimously **RESOLVED** that the minutes be signed as a true record of the meeting
8. **CLERKS PROGRESS REPORT**
 - 8.1 None
9. **FINANCE**
 - 9.1 **Quarterly Bank Reconciliation and Bank Statements** – Cllrs had been given a copy of the Bank Reconciliation together with supporting bank statements and these figures were accepted.

- 9.2 It was resolved that the following accounts be paid:-
- | | | |
|----------------|------------------------|---------|
| HMRC | PAYE/NI Due | £110.80 |
| Viking Direct | Postage stamps and Ink | £117.13 |
| Diane Malley | Internal Audit | £60.00 |
| Worcs CALC | Subscriptions | £236.98 |
| GJH Electrical | VAT | £42.00 |
| Npower | Christmas Tree | £51.43 |
- 9.3 It was unanimously **RESOLVED** to grant £100.00 to Romsley and Hunnington Gardening Show.
- 9.4 The Annual Accounts for 2012/13 were unanimously accepted and Chairman and Clerk duly signed them
- 9.5 **Review of Effectiveness of Internal Control and Resolve to Sign Audit Commission Annual Return** – In order to comply with the Audit Regulations the Chairman had carried out a review of the system of internal control, prepared a report and made this available to all Councillors for consideration. It was unanimously **RESOLVED** to accept the Review of Effectiveness of Internal Control. It was also unanimously **RESOLVED** that the figures placed on return together with statement of assurance requirements were in place and Chairman and Clerk signed form as required
- 9.6 To confirm receipt of £4,625.00 half-yearly Precept from Bromsgrove District Council
10. **PLANNING MATTERS**
- 10.1 **District Council Decisions**
13/0024 – 165 Bromsgrove Road, Hunnington – rear conservatory extension - **Granted**
- 7.2 **Planning Applications for Parish Council Comments**
None
- 7.3 **Appeals**
APP/P1805/D/13/2195166 – 432 Bromsgrove Road, Hunnington – first floor side and rear extension with new porch and elevation changes – **Appeal Dismissed**
8. **PARISH LENGTHSMAN**
- 8.1 Instruct the Lengthsman to clean footpaths around Bibby's Farm.
9. **HIGHWAYS/VILLAGE SPACES**
- 9.1 Lengthsman to plant both flower beds with summer bedding and to liaise with Steve Tromans as to choice of planting.
10. **OUTSIDE MEETINGS**
- 10.1 Nothing to report
11. **TRAINING**
- 11.1 Nothing to report.

12. **DISTRICT COUNCILLOR**

12.1 Apologies given.

13. **COUNTY COUNCILLOR**

13.1 County Cllr. Rachel Jenkins introduced herself and asked for our top 5 wish list and things we would like her to pursue with Worcestershire County Council.

1. White/double lines/cats eyes reinstated on the Bromsgrove Road.
2. Footpath all the way down Bromsgrove Road.

14. **TO RECEIVE REPORT OF PARISH COUNCILLOR**

LT – more daffodils plants on the green outside Cllr. Bayfield's.

15. **CORRESPONDENCE**

15.1 Nothing to report

16. **DATE OF NEXT MEETING** – Tuesday 16th July 2013, 7.30pm to be held at Solus Garden and Leisure.

Signed.....
Chairman – Hunnington Parish Council

Dated.....